

CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD
July 28, 2009 – LCCH BOARD ROOM
1:30 PM – 3:30 PM

MEETING MINUTES

I. CALL TO ORDER

Mary Pat Scofield, Chairperson, called meeting to order at 1:30pm

Members Present:

Mary Pat Scofield, Chairman
David Dickes, Vice Chairman
Jim Wall, Secretary
Fred Miller, Commissioner

Members Excused:

Dennis Evans, Commissioner

Others in Attendance:

Kevin Abel, CFO / Acting CEO
Nancy Young, Director Human Resources
Dr. John Kremer, CMO
Lisa Anderson, CNO
Barry Leahy
Jon Eberle, Naumes Representative
Karl Jonasson, EMS
Tom Warren, Foundation President
Dr. Pawlowicz, The Sanctuary
Carolyn Hood, HR Assistant
Greta Griffiths, Guild

Toni Gomez, Executive Assistant
Ross Hurd, CIO
Delynn Cook, CQO
Sally Harper, Lab Manager
Michael Arch, Legal Counsel
Terry Johnson, Manager Plant Eng.
Jerri Dion, Business Office Manager
Emmitt Aston, Foundation Vice President
Valerie Rife, Intake Coordinator, The Sanctuary

II. REVIEW OF MISSION AND VISION MISSION:

Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

III. MOTION:

It was moved to approve the Consent Agenda, with removal of Minutes of June 30, 2009 regularly scheduled meeting for further discussion:

1. Minutes of June 26, 2009, special meeting
2. Financial & Business Office Report
3. Vouchers/Warrants (M&O 166095 – 166456, PR 76335 – 76373)
4. Write-Offs & Charity

IV. REPORTS/PRESENTATIONS

State-of-the-Hospital Reports:

Quality & Risk Management – Dee Cook, CQO

Numbers continue to rise in the amount of return Patient Safety Surveys, an estimated 60% of the surveys were returned for MSU in the month of June (an increase of 7% from May). Dee and Agustin continue to make daily rounds on the MSU to present and assist patients with the completion of the survey and The Sanctuary is receiving 90% of their survey responses back. Dee is working on a solution to the ER surveys falling behind, it has been challenging getting the surveys to the patients and returned prior to discharge.

The Planetree Steering Committee met on July 27th, after reviewing the initial training session components used for the retreats they have chosen ten of the components to use in upcoming training sessions for new hires. Dee suggested that we designate a section in our monthly newsletter to provide the community updates on what we are doing with regards to point of care and Planetree topics.

Dee provided a brief overview of the DASH board results and opened the floor for questions. In closing she informed the Board we are in receipt of new QMM forms from Washington Casualty and the CPSI Implementation for the QMM process went into effect July 1, 2009. Since the Department of Health passed Bill 1021, DOH will no longer provide advanced notice of upcoming surveys so future visits will be unannounced.

Chief Nursing Officer Report – Lisa Anderson, CNO

Although there is a current shortage of nurses (due to a few being out on FMLA) Lisa stated the staff is doing a great job on the Med Surg. Unit and in the ER, both of which have been very busy.

A short demonstration on the new Smart Pumps will be given at the August Board meeting.

Chief Medical Officer Report – Dr. John Kremer, MD

Approximately 3 days after the July 15, 2009 Tele Stroke go live date LCCH received our first stroke patient, patient was treated successfully and appropriately transferred to Swedish Hospital.

Dr. Kremer will be giving presentations at various Service Clubs (i.e. Rotary, Guilds) topics of discussion will be about treadmill and EKG machines. Our new Physical Therapist, Jeff England will join LCCH in August and will provide services relevant to exercise prescriptions for treadmill.

Chief Financial Officer Report – Kevin Abel, CFO

Although Kevin reported we still remain under our projection year to date, June was a good month overall ending with net patient revenue over budget and it is expected that our unrestricted cash will turn around over the next few months.

Asking if it would be possible for an earlier delivery of reports, Michael Bell & Company responded it would be difficult for them to produce them any earlier to us due to their schedule.

During a brief discussion on the EMS Levy, in response to Commissioner Dickes statement regarding the need to have a backup plan if the EMS levy fails, Kevin informed the Board we would have one year remaining on current levy to address issues and make plans for the future.

IT – Ross Hurd, CIO

Ross provided an update on the AARA stimulus plan and our current standing in the process. Under the American Recovery and Reinvestment Act we are eligible to receive an approximate \$897,000. In the upcoming months (July-Sept 2009) Ross and the IT staff will be very busy working on the various processes. We have completed the electronic form portion and are currently working on the EMR process, with the CPOE order entry (for Physician Orders) and OR management software for case cart next which needs to be completed by September 15, 2009.

Chief Executive Officer/Administrator Report – Kevin Abel, CFO/Acting CEO

Kevin shared two letters from families stating their appreciation of care given at LCCH. Letters were regarding care from Dr. Kremer, Dr. Tagge and LCCH staff.

During his presentation on superior healthcare, Kevin shared news of Christy Neilsen, Pharmacist, receiving a score of 100% on the Pharmacies departmental audit. The Board recognized this accomplishment, congratulating Christy and thanking her for a job well done.

After detailed discussions, Chelan Fire District NO. 7 and the EMS department have established an agreement for pooling auto coverage.

The Federal Government has mandated development of a Policy and Procedure regarding Identity Theft, copies of P&P were included in meeting packets for Board review and approval. Policy is required to be in effect no later than August 1, 2009. The Safety Committee at LCCH will take on responsibility of training on procedure, which can be updated as needed.

Endorsements supporting the replacement hospital have been received from Chelan City Council, Manson Fire District and Chelan Fire Districts.

Prior to action on Resolution 444, the Board of Commissioners asked the opinions of Barry Leahy, Michael Arch, Legal Council and Jon Eberle, Property Representative for Naumes family regarding the Naumes property. All stated their support of moving forward, in his closing statement Jon Eberle shared that the Naumes family supports the hospitals purchase of the property adding the hospital has done a good job with regards to due diligence.

Commissioner Miller asked Michael Arch if anyone from the Title Company has made up the final worksheet & closing forms and if the dollars may be adjusted based on usable property. Mr. Arch responded that he will look into the matter and report back to the Board.

After brief discussion regarding June 30, 2009 meeting minutes noting corrections, it was moved to approve minutes as amended.

V. OLD AND NEW BUSINESS

- A. Action Items: It was m/s/c to:
 - 1. Approve Policy & Procedure – Red Flags/Identity Theft Prevention Program
 - 2. Approve Policy & Procedure – Open Chart/Medical Record
 - 3. Approve Resolutions
 - a. R443 – Authorizing Contributions to Caribou Trail Professional Medical Services Group
 - b. R444 – Reimbursement of Capital Expenditures for Replacement Hospital
 - 4. Approval of June 30, 2009 regularly scheduled meeting as amended.

VI. AUDIENCE:

- Tom Warren, Foundation President on behalf of his board share they are working towards developing proactive communications with LCCH and the community. Commissioner Scofield on behalf of the commissioners offered their support and assistance if needed.
- Karl reminded those in attendance of the upcoming EMS levy vote adding the campaign committee will be giving several presentations to local service groups. Tom Warren stated the Rotary presentation was informative and went well.

With no other comments from the audience the following upcoming meetings were announced:

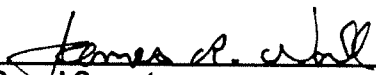
1. August 25, 2009, next regularly scheduled meeting
2. September 22, 2009 regularly scheduled meeting

VII. ADJOURNMENT

The Commissioners adjourned at 3:02pm with no executive session.

Submitted:

Attest:



Board Secretary



Acting Administrator/CEO

8-25-09

Date

9-23-09

Date