

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD**

**FEBRUARY 23, 2010 – LCCH BOARD ROOM
1:30 PM – 3:30 PM**

MEETING MINUTES

I. CALL TO ORDER

Mary Pat Scofield, Chairperson, called meeting to order at 1:30pm

Members Present:

Mary Pat Scofield, Chairman
Jim Wall, Secretary (via telephone)
Dennis Evans, Commissioner
Fred Miller, Commissioner

Members Excused:

David Dickes, Vice Chairman

Others in Attendance:

Kevin Abel, Interim CEO
Dr. John Kremer, CMO
Lisa Anderson, CNO
Judy Moser, Credit Services
Emmit Aston, LCCH Foundation
Lee Tinsley, UR/Infection Control
Jerri Dion, Business Office
Char Garton, Environmental Services
Wayne Cantwell, OR
Jodi Sweeney, Registration

Toni Gomez, Executive Assistant to CEO
Ross Hurd, CIO
DeLynn Cook, CQO
Jane Jedwabny, The Sanctuary
Terry Johnson, Plant Engineering
Vita Monteleone, EMS
Karl Jonasson, EMS
Les Bowen, Chelan Mirror
Agustin Benegas

I. REVIEW OF MISSION:

Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

II. CONSENT AGENDA:

It was m/s/c to approve the Consent Agenda as presented

1. Board Minutes of January 26, 2010
2. Financial & Business Office Report
3. Vouchers/Warrants: \$507,693.30 in payroll #76613 to #76651; \$590,714.26 in accounts payable and payroll, registers #168794 to #169099
4. Write-Offs: \$56,811.56 in bad debts for referral to collections agency(ies) per LCCH policy and Charity Care: \$13,575.15 with combined total of \$70,386.71.

III. REPORTS/PRESENTATIONS

STATE OF THE HOSPITAL REPORTS

Special Reports – Kevin Abel, CEO

Lake Chelan Community Apartments – Kevin provided an overview of the Lake Chelan Apartments December financials. Brief discussion took place regarding current accounting service fees. Kevin suggested that LCCH consider going with an RFP for new accounting firm.

Quality & Risk Management – Dee Cook, CQO –

Dee and Agustin plan to talk with other hospitals on how they are handling their Cultural Diversity training. They would like to update ours in the near future.

Planetree presentations will take place on a quarterly basis for the general public and various community groups to attend. The following dates and topics of discussion have been scheduled to date.

- March 24th (Spanish) and March 25th (English) – Topic: Billing and Discounts; Community involvement with Planetree
- June 23rd (Spanish) June 24th (English) – Topic: Summer Safety; Community involvement with Planetree

The scheduled presentations will be printed in Spanish and English on the cover page of the April LCCH newsletter and announced on the local radio station(s). Commissioner Wall suggested that printed material be distributed to Hispanic churches as well in order to reach the Hispanic community members. In closing, Dee announced that the next Planetree Committee meeting will take place at 2pm Monday, March 1st.

Chief Nursing Officer Report – Lisa Anderson, CNO

LCCH was able to purchase another pediatric crash cart using grant funds. Lisa announced that Kerry Stewart is attending conference in Texas with Swedish Tele-stroke group as a presenter. Upon her return, she will head the automatic defibrillator program in local schools.

Chief Medical Officer Report – Dr. John Kremer, MD

Dr. Kremer attended Cardiologist conference where he had an opportunity to meet with Wenatchee Cardiologist Dr. Murray. Dr. Murray, who plans on providing services at LCCH will be introduced to the LCCH Medical Staff on March 9th.

Ongoing recruitment discussions continue with Dr. Sobba-Higley, ENT and Pediatric Dentists, Dr. Ping and Dr. Dela Cruz.

Dr. Kremer will present data on physician satisfaction, discuss service enhancements and physician recruitment at the upcoming Board Strategic Planning Retreat. He would also like to bring in a guest speaker that presented at the Rural Cardiac Conference for the retreat.

Presentations on intubation video-scopes will take place next week. Physicians, ER staff and EMS staff will attend.

Chief Information Officer – Ross Hurd

Ross shared that Cherie Lewman and Marie Richerson have done a great job in training of staff and physician on the CPOE (Computerized Physician Order Entry).

Financial Officer Report – Kevin Abel, CFO

Net income was \$(132,756) for the month of January.

Chief Executive Officer/Administrator Report – Kevin Abel, CFO/Acting CEO

Kevin announced that our contract with Link Transit has been extended an additional six (6) months. LCCH will participate in the upcoming RFP process for the continuation of the Senior Meals Program.

The new patient guides have been printed and are being distributed. Kevin expressed thanks to those who worked on putting the guide together. Commissioner Scofield commented that Celeste and the others that have worked on the website, brochures and newsletters, have done a great job in keeping the community well informed.

Kevin provided an update on the EMS Levy. Vita Monteleone who is leading marketing for the Citizens Campaign Committee has also been busy scheduling various presentations and speaking engagements for Kevin and Dr. Kremer.

Larry Mc Fadden was the recipient of the Planetree Award and was given recognition at the January staff rally.

Kevin reported that the hospital had the lowest rate of worker injuries in the State under the Washington Self-Insured program. He gave Carolyn Hood recognition for her tracking and monitoring of incident reports, and to the LCCH staff for their efforts in keeping our work environment and facility safe.

IV. OLD AND NEW BUSINESS

A. Action Items: It was m/s/c to approve:

1. Repeal of R. 452
2. R. 454 Appointment of CEO
3. R. 455 Compensation of CEO
4. R. 456 Renewal of EMS Levy
5. R. 457 403-B Plan Amendment
6. Money Purchase Plan Agreement
7. Credentialing of Docs: Michael Daines, MD (2 yr), Kenneth Jones (2yr)
TELE-STROKE PJYSICIANS – William Berg (2 yr), Todd Czartoski (2 yr),
Matthew Edwardson (2 yr), Tom Kushner (2 yr), William Likosky (2 yr),
Lee Loung Liou (2 yr), Mary Reif (2 yr), Sheila Smith (2 yr)

Upcoming meetings:

- March 22, 2010, Board Strategic Planning Retreat
- March 23, 2010, regularly scheduled meeting

V. OTHER BUSINESS

AUDIENCE:

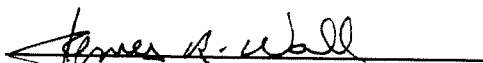
Emmit Aston informed the Board that the LCCH Foundation has put \$45K into the educational fund which will become available for scholarships April 1, 2010.

No further comments or discussion from audience.

ADJOURNMENT:

Meeting adjourned 2:24pm

Submitted:


Board Secretary

3-23-10
Date

Attest:


Kevin Abel, Interim CEO

3/23/10
Date